

M.M. PUBLIC SCHOOL
Vasudha Enclave, Pitampura, Delhi-110034

ADMISSION PROCESS 2021-22
FOR PRE SCHOOL(LKG), PRE PRIMARY(UKG) &CLASS I

General Instructions

1. Registration

Registration Forms for admission in General category -

- i) Can be obtained from School reception & submitted on **all working days** between **8:30 a.m.** to **2:30 p.m.**
- ii) Can also be obtained & submitted online on school's website (www.mmpublicschool.com).

2. Total no. of Seats

Class	General	EWS	Total
Pre-School	48	16	64
Pre Primary	6	2	8
Class-I	21	7	28

3. CRITERIA FOR GENERAL CATEGORY ADMISSION

<u>S.No.</u>	<u>Parameters/Criteria</u>	<u>Points</u>
1.	Neighbourhood 0-12kms	50
2.	Girl Child	20
3.	Sibling studying in M.M. Public School	10
4.	First Born Child	10
5.	Parent Alumni of M.M. Public School	10
	Total	100

4. Schedule for General category Registration/Admission

Commencement of Admission Process	18-02-2021 (Thursday)
Registration forms available online & offline from	18-02-2021 (Thursday) to 04-03-2021 (Thursday)
Last date of submission of offline & online Registration forms	04-03-2021 (Thursday)
Date of displaying the list of eligible candidates for draw on School's website.	15-03-2021 (Monday)
Date & time of draw of eligible candidates.	17-03-2021 (Wednesday) Pre-School(LKG) -09:00am Pre-Primary(UKG)-11:00am Class(I) -12:00noon
List of Selected candidates including First waiting list can be checked on school website.	20-03-2021 (Saturday)
Resolution of queries, verification of originals & submission of fee for First List.	22-03-2021 (Monday) to 23-03-2021 (Tuesday) 8:00a.m to 12:30 p.m.
Second list, if any, including waiting list can be checked on school's website.	25-03-2021 (Thursday)
Resolution of queries, verification of originals & submission of fee for Second list.	26-03-2021 (Friday) 8:00 a.m to 12:30 p.m.
Closure of admission process	31-03-2021 (Wednesday)

5. Age Criteria

The age limit for the children to be admitted at the entry level classes as on 31-03-2021 is as under:

For LKG/ Pre-School	:	Between 3-4 years
For UKG/ Pre-Primary	:	Between 4-5 years
For Class I	:	Between 5-6 years

6. **Hard copy of the online filled Registration Form must be submitted at the time of Admission along with the documents.**

7. **Documents to be submitted at the time of registration (offline).**

The following self attested documents to be submitted at the time of registration:

1. Birth Certificate issued by the MCD/appropriate authority.

2. Any one of the documents mentioned below, shall be considered as proof of residence.

(i) Ration card issued in the name of Parents (mother/father bearing name of the child).

(ii) Domicile certificate of child or of his/her Parents.

(iii) Voter I-card (EPIC) of any of the Parents.

(iv) Electricity bill/ MTNL telephone bill/ Water bill/ Passport/ Aadhar card/ UID card issued in the name of any of the Parents or child.

3. Sibling:- (Copy of School Identity card/ Report card/ Fee slip)

4. In case the child is First born, undertaking stating the same has to be given by the parents.

5. Alumni (Passing Certificate of having Passed Class XII from M.M. Public School)

Kindly note:

1. Information filled in admission form must strictly match / in sync with the supporting documents.

2. All documents in original must be brought for verification at the time of admission.